**Letter B**

Hi everyone,

Thank you for attending our training session introducing Literably. Attached is a Getting Started Resource with helpful articles to support your Literably launch.

To help you get started, below are some FAQs about logging in and getting started with Literably:

**{You will need to select the appropriate log-in method and device for your school/district}**

**How will staff log into Literably?**

* Staff can log into Literably at [www.literably.com/login](http://www.literably.com/login) using:
	+ Clever credentials/ClassLink credentials/Email and password (provided below)
	+ Email: district/school email address
	+ Password: provide password

**How will students log into Literably?**

* Students can log into Literably at [www.literably.com/login](http://www.literably.com/login) using:
	+ Clever credentials/ClassLink credentials/Username and password/Teacher email and drop-down list

**When is the first round of assessment with Literably?**

**{You will need to customize these dates for your school/district}**

* Assessment Round 1 will begin on **{date}** and end on **{date}**
* Results are due on **{date}**

**How do I introduce Literably to parents and families?**

* Literably highly encourages sending home a brief letter to introduce and explain how Literably works
	+ [Parent-friendly letter if students are assessing at school](https://literably.zendesk.com/hc/en-us/articles/360033130672-Helping-parents-understand-Literably-Parent-friendly-letter-to-send-home)
	+ [Parent friendly letter if students are assessing remotely](https://literably.zendesk.com/hc/en-us/articles/360041485711-Using-Literably-at-home-recommended-steps-and-a-parent-friendly-letter)
* For students assessing remotely, you may also want to share:
	+ [Customizable directions](https://literably.zendesk.com/hc/en-us/articles/360041056672-Using-Literably-at-home-customizable-directions-for-parents-and-students-) for how to get started on Literably

**Where are the resources from our Literably training session?**

Below are some of the resources that were covered in our Literably training session:

* Two short videos showing [how students can log in using computer](https://literably.zendesk.com/hc/en-us/articles/230870127-Logging-in-and-Assessing-on-a-Computer) and [how students can log in using an iPad](https://literably.zendesk.com/hc/en-us/articles/360046844532-Logging-in-and-Assessing-on-an-iPad)
* [Starter FAQ & Reassessment Flow Chart](https://literably.zendesk.com/hc/en-us/articles/360049947732-Reassessment-Flow-Chart-and-Starter-FAQ-)
* [Leveling Grid](https://literably.zendesk.com/hc/en-us/articles/230759667-Literably-s-Leveling-Criteria-Table-How-Does-Literably-Re-Level-Students-): Explains how students move up and down levels
* [Running Records Conventions](https://literably.zendesk.com/hc/en-us/articles/115002953232-What-running-record-scoring-conventions-does-Literably-use-)
* [Understanding my Teacher Dashboard](https://literably.zendesk.com/hc/en-us/articles/360040123071-Understanding-my-Teacher-Dashboard)
* [Understanding the Assessment History Page](https://literably.zendesk.com/hc/en-us/articles/360059056532-Understanding-the-Assessment-History-Page)
* [Understanding the Graded Assessment Page](https://literably.zendesk.com/hc/en-us/articles/360059481791-Understanding-the-Graded-Assessment-Page)
* [Understanding the Literably Graded Assessment Notification Email](https://literably.zendesk.com/hc/en-us/articles/360057106631-Understanding-the-Literably-Graded-Assessment-Notification-Email)
* [Logging into Literably](https://literably.zendesk.com/hc/en-us/articles/360049946492-Three-ways-for-students-to-log-into-Literably-if-they-re-not-using-Clever-or-ClassLink-SSO-)
* [Teacher and Admin Handbook: A Guide to Literably’s Oral Reading Fluency Assessment](https://literably.zendesk.com/hc/en-us/articles/4423173355789-Teacher-and-Admin-Handbook-A-Guide-to-Literably-s-Oral-Reading-Fluency-ORF-Assessment)
* [Literably Blog](https://literably.com/blog)
* [The Literably Help Center](https://literably.zendesk.com/hc/en-us)

**Who do I reach out to with questions?**

* For questions about the Literably platform or help troubleshooting, please email support@literably.com or contact Literably directly from your dashboard (there is an orange “Contact Us” button in the bottom right corner of your teacher dashboard.)
* For questions about school or district policies, please contact **{insert contact name}.**

Thanks and let me know if you have any questions as you begin assessing with Literably!